

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

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**BOARD OF DIRECTORS COMMUNICATION  
NOVEMBER 2, 2020 AGENDA**

<p><b>Subject:</b></p> <p>Authorization to enter into a contract for consultant services in updating the 2021-2025 Five-Year Consolidated Plan and Analysis of Impediments to Fair Housing.</p> <p><b>Submitted By:</b></p> <p>Housing &amp; Neighborhood Programs Department</p>	<p><b>Action Required:</b></p> <p style="text-align: center;">Ordinance √ <b>Resolution</b></p>	<p><b>Approved By:</b></p> <p style="text-align: center;">Bruce T. Moore City Manager</p>
<p><b>SYNOPSIS</b></p> <p><b>FISCAL IMPACT</b></p> <p><b>RECOMMENDATION</b></p> <p><b>BACKGROUND</b></p>	<p>A resolution to authorize the City Manager to enter into contract with Western Economic Services, for Consultant Services in updating the 2021-2025 Five Year Consolidated Plan and Analysis of Impediments to Fair Housing.</p> <p>The total amount is not to exceed \$59,785.00. The City receives an annual allocation of Community Development Block Grant (CDBG) Funds from the U.S. Department of Housing &amp; Urban Development. This is an eligible cost for CDBG Administration.</p> <p>Approval of the resolution.</p> <p>The City of Little Rock is designated by HUD as an entitlement and participating jurisdiction. The Consolidated Plan Update is required in accordance with 24 CFR Part 91 as part of the City’s participation in the HUD’s Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and the Housing Opportunity for Person With AIDS (HOPWA) Programs. The City issued a Request for Qualifications Bid 935 dated June 29, 2020, to procure a qualified consultant firm. On September 14, 2020, Western Economic Services of Portland, Oregon was selected by the committee.</p>	

**BACKGROUND  
CONTINUED**

The contract is consistent with the City's adopted Citizen Participation Plan and the Consolidated Planning Committee's recommended sources and uses of the City's 2020 HUD Entitlement Funds.